



UTAH VALLEY UNIVERSITY

VICE PRESIDENT *for* PLANNING, BUDGET, & HUMAN RESOURCES

TO: UVU Board of Trustees
FROM: Linda Makin, Vice President for Planning, Budget & Human Resources
DATE: October 12, 2016
SUBJECT: Revision of Operate Effectively Administrative Imperative and Objectives

A handwritten signature in black ink, appearing to read 'L. Makin', positioned to the right of the 'FROM' line.

In June 2012, the Board of Trustees approved UVU's Core Themes and Administrative Imperatives together with their objectives. In June 2014, the Board of Trustees approved a revision to the Inclusive Core Theme objectives. UVU's Core Themes represent the essence of the university's mission while the Administrative Imperatives are key practices and principles critical for sustained fulfillment of the University's mission and core themes. Each Core Theme and Administrative Imperative has specific objectives with indicators supported by measures that are periodically reviewed to determine how well the objectives are being accomplished.

Last Spring, President Holland began a dialogue with university leaders on the inclusion of ethical behavior in key university planning statements. One of the outcomes of these dialogues is this proposed revision to the existing Operate Effectively Administrative Imperative and objectives. This proposal has been reviewed by key campus leadership groups including President's Council, President's Executive Leadership Council, and University Planning Advisory Committee and is now submitted for your review and approval. Once approved, indicators and measures will be identified to provide evidence upon which assessment can be made.

“Operate Ethically and Effectively” Administrative Imperative

Approved by President’s Council, September 29, 2016

Ethical conduct is an essential responsibility of UVU’s administration, faculty, and staff. To reinforce this principle, President Holland has proposed that guidance for ethical behavior be incorporated into key university planning statements. These statements should make clear that compliance with ethical, legal, and fiduciary responsibilities—and accountability for failing to do so—is a top priority for all employees and a necessary condition of mission fulfillment at UVU.

The following proposal incorporates an ethics statement in the Administrative Imperatives by revising the existing Operate Effectively and includes input received by the President’s Council, President’s Executive Leadership Council, and University Planning Advisory Committee.

EXISTING IMPERATIVE

Administrative Imperatives

UVU’s Administrative Imperatives—Operate Effectively, Manage Growth, and Secure Resources—are key practices and principles critical for sustained fulfillment of the University’s mission and core themes.

Operate Effectively

UVU utilizes best practices and transparent processes to continuously improve and responsibly use resources.

Objective One: UVU fosters a culture of planning, assessment, improvement and accountability.

Objective Two: UVU strategically allocates resources to achieve institutional objectives.

Objective Three: UVU utilizes transparent and collaborative decision-making processes.

PROPOSED IMPERATIVE

Administrative Imperatives

UVU’s Administrative Imperatives—Operate Ethically and Effectively, Manage Growth, and Secure Resources—are key practices and principles critical for sustained fulfillment of the university’s mission and core themes.

Operate Ethically and Effectively

UVU operates responsibly through ethical conduct and best practices in planning, decision-making and resource management.

Objective One: UVU upholds an environment of ethical behavior and expects honesty, integrity, legal compliance, financial stewardship, and accountability in the performance of employees’ UVU-related responsibilities.

Objective Two: UVU fosters a culture of strategic planning, assessment, continuous improvement, and accountability.

Objective Three: UVU strategically allocates resources to achieve institutional objectives.

Objective Four: UVU utilizes transparent and collaborative decision-making processes.